



P.O. Box 909, North Andover, MA 01845-0909 • 800-356-0067 • www.merrimack-valley-fcu.org

Employment Application

Date: _____

Merrimack Valley Federal Credit Union is an equal opportunity employer. Consideration for employment and employment practices are based only on job related occupational qualifications and are not based on race, color, religion, sex, sexual orientation, age, handicap, disability, national origin, or Vietnam Era veteran status.

Name: _____

Last

First

MI

Address: _____ SS#: _____

City, State, Zip: _____ Phone: _____

Cell #: _____ E-mail Addr: _____

Position desired: _____ Full Time Part Time

How were you referred to us? _____

Have you ever worked for us before? _____

If yes, specify date, facility and location. _____

Have you ever applied for employment with us? _____

If yes, specify date, facility and location. _____

Education Record

(Include current enrollment)

Name of School	Address	Diploma/Degree

Work Experience

Current Employer: _____ **Dates of Employment**

Name: _____ From _____ To _____

Address: _____ Rate of pay: _____

Reason for leaving: _____

Positions held: _____

Previous Employer: _____ **Dates of Employment**

Name: _____ From _____ To _____

Address: _____ Rate of pay: _____

Reason for leaving: _____

Positions held: _____

Previous Employer

Name: _____

Address: _____

Reason for leaving: _____

Positions held: _____

Dates of Employment

From _____ To _____

Rate of pay: _____

Please give a brief explanation of any skills or educational training that is not listed on the front of this application:

Criminal History

An application for employment with a sealed record on file with the Commissioner of Probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer "no record" with respect to an inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to a Superior Court for criminal prosecution.

A conviction record will not necessarily bar you from employment, and such factors as age and time of offense, the seriousness and nature of the violation, and rehabilitation will be taken into account. An application for employment with a sealed record on file with the Commissioner of Probation may answer "no record" with respect to any inquiry herein relative to convictions.

Have you ever been convicted of a felony?

Yes No

In the last (5) five years, have you been convicted of or released from incarceration for a misdemeanor which was not a first offense, for drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbing the peace?

Yes No

If yes to either, describe the offense and state the year of conviction: _____

Employment Eligibility

MVFCU has an anti-nepotism policy. If you are related to a current employee or to a member of the Board of Directors under any of the following relationships: husband, wife, children, parents, sister, brother, mother-in-law, father-in-law, brother-in-law, sister-in-law, or grandparents, you would not be eligible for employment.

I am related to one of the above I am not related to one of the above

I certify that all information provided herein is true and correct and that false statements shall be considered sufficient cause for dismissal. I also understand that it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability. Merrimack Valley Federal Credit Union is an "at will" employer and employees are free to voluntarily or involuntarily be separated from its employ. This application does not in any way constitute an employment contract.

Applicants Signature: _____ Date: _____

For Credit Union Use Only

Initials: _____ Date: _____